Position Details

Overview

Position Title: *Pool Attendant (Early) -WT-Sum27*

Position Code: *PC1648402*

Host Company Name: *Salamander Resort & Spa (Middleburg, VA)*

Host Company Description:
Salamander Resort & Spa offers the refined sophistication of a luxurious country estate in Virginia's exclusive horse and wine country, just 40 miles from Washington, D.C. This luxury Virginia getaway brings together today's sought after key elements of time-saving accessibility, authenticity of cultural and historical experiences, unique culinary and wine programming, and an innovative spa and wellness concept.

The 340-acre resort, nestled in the foothills of the Blue Ridge Mountains, is located within the historic village of Middleburg, VA, which houses more than 100 unique shops, restaurants, surrounding wineries and equestrian fields and provides the backdrop for one-of-a-kind leisure and group stays as well as spectacular wedding and social events. Salamander Resort & Spa is an opulent and homelike destination. Luxury at it's finest!

Salamander Resort & Spa embraces gracious hospitality whilst presenting guests with all the comforts of home in a sophisticated, yet casual style. This unmatched work environment offers professional privileges, training and growth both within this beautiful horse & wine country and beyond.

With all these incredible offerings, it is ultimately the employees at the heart of every unique experience, making Salamander Resort & Spa a fun and gratifying place to work. We invite you to explore joining this friendly, diverse and enthusiastic team of professionals, striving to provide the very best in service and driven to maintain Forbes 5-Star status, a catalyst that has catapulted this spectacular resort into one of the world's most coveted and elite destinations.

If you are looking to experience the beauty of nature, while still being near the big city, then Salamander resort is best possible place for your Work Travel Program.

Virginia Wine and Horse Country, the beautiful Blue Ridge Mountains, Washington D.C. and a 5 star Work Travel Experience await you!

All Applicants for Salamander Resort are asked to complete this personal survey before attending their interview. The survey can be completed in multiple languages and can be accessed here: https://assessment.predictiveindex.com/bo/4DR/General

If your language is not listed in the options the survey will need to be completed in English.

IMPORTANT ARRIVAL INFORMATION:

Please arrive on a Monday or a Tuesday. No Weekend arrivals are permitted. Pick up will be provided, at the airport, as long as you arrive by 10:00pm. Housing will be available to you on your start date. If you arrive BEFORE your start date you will need to arrange for your own accommodations until you can move into Employee Housing. Please plan to arrive to Salamander Resort ON the start date listed on your Job offer.

City: *Middleburg*

State: *VA*

Gender Preference: *No Preference*

English Level: *Advanced*

Minimum Age: *18*

Earliest Start Date: *5/6/2027*

Earliest End Date: *9/6/2027*

Latest Start Date: *5/15/2027*

Latest End Date: *9/15/2027*

Position Details

Average Hours/Week: *32*

Typical Schedule:
Schedules vary and include mornings, afternoons, evenings and weekends. You can expect to work a variety of shifts and should not expect to have the same shift every day or every week.

Working weekends (Friday, Saturday, Sunday) and Holidays is required.

Set schedules may not be possible.

Additional Hours Details:
The "average" amount of hours you will work throughout your entire program will be 32 per week. Some weeks will be more, some may be less depending on business needs.

During busy parts of the season employees can expect to work 40 hours per week.

Position Description:
We are seeking polished, service-driven Pool Attendants to deliver an exceptional, five-star poolside experience for our guests.

Participants must appreciate hard work; enjoy working with and for others; take pride in a job well done; and be committed to providing World-class service to our guests.

The work is highly customer oriented. Employees must be have a outstanding guest service skills, be willing to do various cleaning jobs, and must be willing to work interact with our guests and be on their feet all day.

The Pool Attendant is responsible for providing outstanding guest service while maintaining the cleanliness, safety, and presentation of the luxury pool environment. This role plays a key part in creating a relaxing, upscale, and memorable experience for every guest.

Key Responsibilities

- *Deliver exceptional guest service by anticipating needs and providing personalized attention*
- *Monitor pool area to ensure guest safety and compliance with all policies and procedures*
- *Maintain cleanliness and organization of pool deck, lounge chairs, cabanas, and restrooms*
- *Manage towel service and poolside amenities, ensuring a polished and well-stocked environment*
- *Assist guests with food and beverage service to enhance the poolside experience*
- *Support poolside events, cabana experiences, and recreational activities*
- *Collaborate with Lifeguards, Food & Beverage, and Guest Services teams*
- *Respond promptly and professionally to guest requests and any emergency situations*

Previous experience in hospitality, hotels, resorts, or customer service preferred and strong communication and interpersonal skills are required.

Ability to work outdoors in varying weather conditions, including direct sunlight and hot/humid temperatures, while maintaining professionalism is necessary.

You must arrive by the date agreed upon at the interview, and listed on your work offer, and are expected to work until the last day listed on your work offer.

You will be expected to arrive to work on time, every day, and dressed in proper uniform.

Salamander Resort & Spa has high standards of cleanliness and guest service. You will be expected to make sure you perform your job responsibilities as taught in training and according to company standards.

Since you will have interaction with the guests, advanced English is required.

SECOND JOBS:

It is possible for participants to obtain a second job, but the second job must not interfere with the schedule for your job at Salamander Resort & Spa. The Host Company will not alter your work schedule to accommodate the schedule of another Host Company..

Intrax participants are not permitted to begin working at a second job without obtaining approval of the job from Intrax.

Required Duties: *Monitor pool area to ensure guest safety and compliance with all policies and procedures*

Maintain cleanliness and organization of pool deck, lounge chairs, cabanas, and restrooms

Manage towel service and poolside amenities, ensuring a polished and well-stocked environment

Assist guests with food and beverage service to enhance the poolside experience

Support poolside events, cabana experiences, and recreational activities

Collaborate with Lifeguards, Food & Beverage, and Guest Services teams

Respond promptly and professionally to guest requests and any emergency situations

Ensure that all work areas and stations are kept clean and tidy at all times

Perform all opening and closing duties as well as all daily and weekly duties to set standards

Skills Required:
Superior customer service skills are a must. Excellent organizational and multi-tasking skills will be needed. You must be able to work on your feet for long periods of time. This position requires being able to work in a very fast paced environment.

Supplies Required: *Uniforms will be issued. Must have solid black athletic shoes.*

Supplies Cost:

Company Policies:
Once hired, please provide the Host Company with your WhatsAp number. They will use WhatsAp to contact you and to able to communicate important information to you.

Interview Required?: *Yes*

Additional Information:

Training Dates:

Different Training Period Wage:

Physical Demands:
Must be able to stand for long periods of time; Must be able to work outdoors; Must be able to work with cleaning and sanitation products; Performing duties which require bending, reaching, and/or lifting; Lifting & transporting up to 25/30/50/100 pounds

Drug Testing Requirements:

Meals Included:

Transportation:

Host Placement - Related Costs:

Benefits Provided by Host:

Pay Rate: *USD 16.00*

Pay Frequency: *Bi-Weekly*

Pay Notes:
The day of your first paycheck will be 2 or 3 weeks from you start day, based on the pay period. Please ensure you bring enough money with you to cover expenses, such as housing, food, transportation.

Overtime Available? *No*

Overtime Rate: *24.00*

Days Before Start of Work: *0*

Tipped Position?

Accepts Couples? *No*

Accepts Groups? *Yes*

Second Job Allowed? *Yes*

Company Provided Housing? *Yes*

Arrival Information

Recommended Airport: *Washington Dulles International Airport (IAD)*

Nearest Bus Station: *Washington D.C. Union Station*

www.greyhound.com

Nearest Train Station: *Union Station - Downtown Washington D.C.*

www.amtrak.com

Transportation to Company:
The Host Company will provide shuttle transportation to/from work. Transportation around the area where housing is located is available by walking, Uber, or public bus.

Washington D.C. can be easily reached, within 1 - 1.5 hours use of public transportation. You can reach Washington D.C. within 30 minutes (depending on traffic) by Uber.

Since you will be living in D.C. area, Public buses and the Washington Metro Train are a convenient means of transportation.

Reporting Instructions:
Once hired, please provide the Host Company with your WhatsAp number. They will use WhatsAp to contact you and to able to communicate important information to you.

You MUST check in on your MY INTRAX account the day you arrive in the United States.

You must also update your travel plans, in your MY INTRAX account, at least two weeks prior to departure for the United States.

Please keep in contact with the Host Company, so they know when you are arriving and can ensure you housing is ready for you.

Travel Instructions:
Fly into Washington Dulles International Airport. Your Host Company will pick you up from the airport as long as you arrive prior to 10:00pm. If you arrive after 10:00pm you should plan to make arrangements for a hotel and your Host Company can pick you up at the airport the next day. You will need to confirm your flight information with the Host Company at least 10 days prior to your arrival.

If you fly into another airport, take a greyhound bus to Washington DC. Union Station. From there take the Subway/Metro Red Line to Metro Center. At Metro Center change trains to the Silver Line to Washington Dulles International Airport.

You must arrive at Washington Dulles International Airport Metro Station prior to 10:00pm. If you will not be able to arrive by 10:00pm you should make arrangements for a hotel for the night and travel to Washington Dulles International Airport the next day.

You must contact the Host Company with Your travel plans and expected arrival time to the Washington Dulles Metro Station at least 10 days prior to arrival, so the Host Company can arrange transportation from Washington Dulles International Airport to the Housing.

Housing is approximately 40 minutes away from Washington Dulles International Airport

Nearest Social Security Office:
Your Host Company will assist you with locating the closest Social Security office.

COVID regulations currently require an appointment be made to apply at the office. Walk in appointments are not accepted.

Social Security Instructions:
Please check in on your Intrax account the day you arrive in the United States.. Please wait at least 5 days after you have completed your check-in with Intrax before applying for a social security card.

Area Information

Area Information:
A placement at Salamander Resort & Spa is going to give you the best of all types of placements.

You will work in Middleburg, VA which is a charming Southern destination known as the nation's horse and hunt capital. Set against the backdrop of the Blue Ridge Mountains, Middleburg offers the best of small-town America: local art, historic landmarks, fine cuisine, and one-of-a-kind boutiques. Middleburg is a place where you can enjoy world-class equestrian competitions, award-winning local wines, and nationally recognized community events. Nature abounds with parks, hiking, and the beautiful Blue Ridge Mountains.

You will live in Leesburg, VA. Leesburg is a suburb of Washington, D.C located in Loudoun County and is one of the best places to live in Virginia. Living in Leesburg offers a dense suburban feel. In Leesburg there are a lot of parks, a vibrant downtown with many friendly events.

You will only be a short bus/train/car ride from the Nation's Capital; Washington D.C. You can easily spend your days off here, sightseeing, and exploring the different neighborhoods of Downtown Washington D.C.

You have the country, the suburbs, and one of the World's most well known cities all available for you to explore.

Websites:

https://visitmiddleburgva.com/
https://www.visitloudoun.org/towns-and-places/middleburg/
https://www.fxva.com/neighborhoods/chantilly/
http://washington.org

Climate: Summer is hot and humid. Plan for hot temperatures during the day and cooler temperatures in the evening.

Nearest Major Cites:

Washington D.C. is a major city. Baltimore, Maryland is approximately 2 hours away away

Ocean City, MD and the Atlantic Ocean is 3 hours away

Philadelphia, PA is 3-4 hours away

New York City is 4-5 hours away

Cultural Opportunities:
Major cities and great tourist attractions are close by, including the Nation's capital, museums, and major amusement parks.

Top attractions include:
o Historic Civil war Battlefields
o Shopping, restaurants, nightlife
o Hiking, parks, horseback riding
o Vineyards and Wineries
o Zipline Parks
o Historic Walking Tours
o Smithsonian's: National Museum of Natural History
o National Air & Space Museum
o National Museum of American History
o National Zoological Park
o Lincoln Memorial
o World War II Memorial
o Vietnam Veterans Memorial
o Korean Memorial
o FDR Memorial
o Rock Creek Park

o The White House
o The United States Capitol Building

Website: *https://www.salamanderresort.com/*

Additional Website Info:

Accomodation Option: Salamander Resort & Spa Employee Housing

Company Arranged: *Yes*

Company Recommended: *Yes*

Description:
Participants working at Salamander Resort are expected to live in the housing provided. Participants who choose not to move into employee housing, or who move out of housing early, may be required to resign from their position at Salamander Resort.

Housing will be provided in Leesburg, VA and is approximately 35 minutes from the resort.

Housing will be in hotels suites at the brand new Home2Suites by Hilton.

Each room will accommodate 2 participants and includes beds, linens, dresser, closet, WIFI, Air Conditioning, TV, stovetop, fridge, microwave, washer and dryersand private bathroom. Breakfast is provided.

Housing is in a nice area within walking distance of shops, restaurants, and grocery stores.

Washington D.C. is approximately 45 minutes away, by Uber or Taxi, depending on traffic.

Estimated Weekly Cost: *USD 180.00*

Additional Weekly Cost:

Additional Cost Description:
Housing costs is $180per person/per week and includes all utilities and transportation to and from work.

Housing is deducted from your bi-weekly pay checks. $360 each pay check.

There is a $250 Non-refundable Housing Deposit that will be paid, via payroll deduction, from your first few paychecks.

Commute Options: *Bus; Car*

Commute Cost:

Company Provides Transportation: *Yes*

Estimated Distance to Company:
Housing is located approximately 20 miles from the Host Company.

The Host Company will provide transportation to/from work via shuttle (approximately a 30 minute ride).

Gender Restrictions: *None*